



# RULES FOR THE LOAN OF DIGITAL EDUCATION TOOLS

Appendix to the form "Loan of digital education tools" (SBU812-B)

## 1. General

The Rules for the loan of digital education tools apply between Skövde municipality (Children and education sector) and the pupil (and guardian) who borrows a digital education tool.

## 2. Loan period

The loan remains in force for as long as the Borrower is enrolled at a school in Skövde municipality, from the date of receipt until the Borrower graduates, discontinues his/her education, or leaves the school. The Rules are binding throughout the loan period. If the Borrower/Borrower's parent(s)/guardian(s) should fall into debt or go bankrupt, it is the duty of the Borrower/Borrower's parent(s)/guardian(s) to inform the school in Skövde municipality immediately. At the end of the loan period, the Borrower must return the digital education tool and the power adapter to the school. The tool will be inspected on return to ensure that it only shows normal wear and tear.

It is not possible to purchase the digital education tool after the end of the loan period.

## 3. Rules for the Borrower

- The digital education tool is intended for schoolwork. The tool must always be brought to school and it is important that it is in working order during lessons.
- The Borrower is personally responsible for observing the rules of use that apply to software and other material downloaded or otherwise installed on the tool.
- The Borrower is personally responsible for what is stored on the tool. The school will not replace software, files or material stored on the tool if, for example, the hard drive needs to be changed or reformatted. The Borrower is responsible for making back-up copies.
- The Borrower's Skolnet account is personal. The Borrower may not lend or intentionally divulge the password. It is not permitted to use another person's account and password.
- Swedish law also applies on the Internet. The tool must never be used in a manner that is in contravention of current legislation, e.g. by downloading/distributing copyrighted material. Particular note should be made of the rules in the Penal Code regarding defamation, insult and demeaning images, as well as the rules in the Personal Data Act regarding prohibited distribution of personal data.
- It is not permitted to alter the operating system of the computer or destroy files and settings that form part of the basic configuration.
- If, as a result of an unlawful act by the Borrower, the Municipal Authority is liable for payment of damages, the Municipal Authority can in turn claim the amount of damages from the Borrower or the Borrower's parent(s)/guardian(s). Liability ensues from the Liability for Damages Act as well as other applicable legislation within this area.

## 4. Liability

The Borrower is responsible for using, storing and transporting the tool in such a way that the risk of damage or loss is avoided. The computer must always be taken home at the end of the school day. If through negligence or intent the Borrower causes the computer to become damaged or lost, the Borrower and/or the parent(s)/ guardian(s) may be liable to compensate the Lender under civil law. The parent or guardian is responsible as well as the Borrower for such compensation. It is **absolutely forbidden** to leave the computer unattended other than when it is locked away in a secure place.

## 5. In the event of accident, negligence, theft or robbery

The mentor must always be contacted in the event of an accident which results in damage to the tool or if the tool is lost. The Borrower/parent(s)/guardian(s) must file a police report if the tool is lost.

In the case of damage due to negligence or intent, the Lender will make an assessment in each individual case as to whether a claim for compensation will be made against the Borrower/parent(s)/guardian(s).

Digital education tools at secondary and upper secondary schools are covered by insurance and warranties under the comprehensive insurance policy for Skövde municipality, which the Borrower and/or parent(s)/guardian(s) must read through. The insurance policy covers certain damage which arises as a consequence of **accident, theft or robbery** in accordance with the attached insurance terms. **All insurance and warranty matters must be notified to Lin Education at <https://reparation.lin.education> or by telephone to 010-209 63 00 (option 3) or to [service@lineducation.se](mailto:service@lineducation.se).** Intentional damage to the tool by the Borrower will **never** result in insurance compensation.

The Borrower/parent(s)/guardian(s) may check whether their home insurance covers the cost of damage to the tool through negligence. If it does not, it may be wise to extend the home insurance policy.

## 6. If you breach the Rules

The digital education tool is borrowed property. If the Borrower uses the tool in a manner that breaches the Rules the Borrower may temporarily lose the right to have or use the tool.

This document is also available on the Skövde municipality website:

<https://www.skovde.se/barn--utbildning/digitala-verktyg/>

## Contact information

### Skövde municipality

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